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Secondary Transfer Information for Parents/Carers of children in Year 6

Dear Parent/Carer,

The secondary transfer page has been updated with useful information for you. I have also created a short video to let you know how to apply for a secondary school place for your child in Year 6.

Please go to our website to watch the video and review the information:

<https://www.benjonson.towerhamlets.sch.uk/year6/secondary-transfer>

This video will explain to parents/carers the process of applying for a secondary school place in Tower Hamlets. If your child has an EHCP, Aurora the SENDCo will contact you directly.

In the video you will find out:

- Which staff at Ben Jonson can assist you in the application process
- The key criteria by which schools allocate places
- When schools are having open days so you can visit schools with your child
- How to apply online
- Key deadlines for completing the application process

You will also be directed to other documents you may need that will be available on the school website to assist you in making your application including 'Ready for Secondary School in Tower Hamlets' – a guide to the process of application. You will receive a paper copy of your child's 'banding scores' which you need in order to make your online application.

It is crucial that all parents/ carers watch this video so you are in the best place to make a successful application.

Once you have seen this video please go to the link below. This is the page where you can start your child's secondary application.

https://www.towerhamlets.gov.uk/lgn/education_and_learning/schools/school_admissions/secondary_school_admissions.aspx

Remember, you must make your application by Sunday 31 October 2021.

Please take your time submitting your application for two reasons.

- An early application does not give you more chance of being successful
- Once an application has been submitted it cannot be changed

If you need advice or support please contact the school on our admin email.

Yours sincerely

Charlie Gorman
Deputy Headteacher