



Headteacher: Monica Forty

Ben Jonson Primary School
Harford Street
London
E1 4PZ

t: 020 7790 4110
f: 020 7790 7701
e: admin@benjonson.towerhamlets.sch.uk
w: www.benjonson.towerhamlets.sch.uk

6 September 2017

Secondary Transfer Meeting for Parents/Carers of children in Year 6

Dear Parent/Carer,

You are invited to a parents' meeting on

Tuesday 12 September at 9.00am in the Dining Hall

The aim of the meeting is to explain to parents/carers the process of applying for a secondary school place in Tower Hamlets.

You will find out:

- When schools are having open days so you can visit schools with your child
- Key deadlines for completing the application process
- Which staff at Ben Jonson can assist you in the application process

At this meeting you will also be given a copy of 'Ready for Secondary School in Tower Hamlets' – a guide to the process of application.

It is crucial that all parents/carers attend this meeting.

If you cannot attend please let a member of the year 6 team know.

Yours sincerely

Charlie Gorman
Deputy Headteacher

